

Saint Joseph School

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Dear Parents and Guardians,

As we prepare for the new school year and the first marking period of distance learning with your child(ren), there are several important rules that students are expected to follow to help the school day run smoothly. The first day of school for virtual learners is **September 14, 2020**. Teachers are working on their daily schedules and will distribute that information in the near future. Each student will follow a basic framework of signing in by 8:10 each morning and remaining online for the core subjects. Students will sign off for morning snack/bathroom break and again at lunch. Students may be required to sign on again in the afternoon to complete work, hand in work, or copy the homework assignments. Students are expected to follow all classroom rules and treat their teachers and classmates with respect. Teachers will be teaching in person simultaneously with remote learners. We should all have grace and patience with one another as we transition into this "new normal". Any concerns or issues should be brought to the teacher's attention.

Students are asked to sign online on Monday September 14, 2020 by 8:10 am. An email will be sent with the Zoom information enclosed. Listed below are the Zoom rules that students are expected to respect and follow. If you have any questions please email your child's teacher. Students succeed when teachers and parents work as a team!

Remote Learning Rules

1. Students should sign in on time (between 7:40 am and 8:10 am) in their school uniform, prepared and ready to work.
2. Students will take part in morning prayers at 8:15 am.
3. Students signing in after 8:10 am will be marked late. Students signing in after 8:30 am will not be admitted to class and marked absent. Excessive lateness and/or absences may jeopardize the student's ability to attend class remotely.
4. Students must sign onto Zoom using their own name (the name that matches the attendance list). If the teacher does not recognize a student's name they will not be admitted (this is for safety reasons).
5. Students will be admitted into the class with their microphone on mute (this is for safety reasons).

"Pride, Commitment and Honor"

6. Students should be sitting at a table or a desk. Students should not be lying down or in bed during class.
7. Please no eating or drinking during the class lessons.
8. Students should not have cell phones, video games, video game controllers, calculators, or any other distraction during online lessons.
9. All screens must remain with the video on and the camera pointed at your child's face. There should be no black screens. Students that need to step away from the lesson should notify the teacher first. Any student that turns off their video will be removed from the Zoom class and the parents will be contacted at the end of the day.
10. Students should not share the Zoom information for their classes.
11. Parents and students should not record teacher's lessons without their knowledge or permission. No teacher or class should be recorded and shared on any social media site. Disregard of this rule may result in expulsion.
12. Parents should not engage teachers or other students in conversation during remote lesson classes. Teachers are responsible for the students in their classrooms as well as the other remote learners. Teachers can be reached through email and can arrange a Zoom meeting with you after school hours.
13. Please bring to the teacher's attention any problems with understanding or completion of school work or homework, distractibility or avoidance of school issues, or computer and connectivity issues.

The faculty and staff at St. Joseph's School look forward to working with you and your child this school year. We thank you for entrusting us with your child's education and are dedicated to providing a productive and safe learning environment.